



Satellite Location Checklist

Use this checklist to determine which items are needed for a clean application for a satellite location.

| Checklist Items |
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| Satellite Location Application |
| IRS Verification of Tax ID (Letter 147C or CP 575 E) |
| Electronic Funds Transfer* |
| Add Practitioner Form** |
| Authorization to Bill for Services*** |
| Hold Harmless*** |
| Appendix D*** |

*Only if a new NPI is being registered.

For each physician being added to the group. This form does not generate with the group application. It is under the **Find a Form section of the portal. Note: If the provider is not credentialed, you must complete the Provider Enrollment application.

***Only if the practitioner is not associated with other locations.